



**Cabinet
Tuesday, 17 April 2018**

ADDENDA

3. Minutes (Pages 1 - 8)

Attached

4. Questions from County Councillors (Pages 9 - 12)

Attached.

5. Petitions and Public Address (Pages 13 - 16)

Attached.

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CABINET

MINUTES of the meeting held on Tuesday, 20 March 2018 commencing at 2.00 pm and finishing at 3.21 pm

Present:

Voting Members: Councillor Ian Hudspeth – in the Chair
Councillor Mrs Judith Heathcoat
Councillor Lawrie Stratford
Councillor Steve Harrod
Councillor Yvonne Constance OBE
Councillor David Bartholomew
Councillor Hilary Hibbert-Biles
Councillor Mark Gray

Other Members in Attendance: Councillor Liz Brighthouse (Agenda Item 10)
Councillor Helen Evans (Agenda Item 6)
Councillor John Sanders (Agenda Item 8 &9)

Officers:

Whole of meeting Peter Clark (Chief Executive); Sue Whitehead (Resources Directorate)

Part of meeting Item	Name
6	Lorna Baxter, Director of Finance
7	Sarah Jelley, Senior Policy & Performance Officer
8	Owen Jenkins, Director for Infrastructure Delivery
9	John Disley, Policy Strategy Manager
10	Steven Jones, Corporate Performance and Risk Manager

The Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting, together with a schedule of addenda tabled at the meeting, and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda, reports and schedule, copies of which are attached to the signed Minutes.

24/18 APOLOGIES FOR ABSENCE

(Agenda Item. 1)

Apologies were received from Councillor Lorraine Lindsay-Gale.

25/18 MINUTES

(Agenda Item. 3)

The Minutes of the meeting held on 27 February 2018 were approved and signed as a correct record.

ERRATUM

Cabinet noted that the resolution to Minute 17/18 was omitted in error from the minutes of the meeting held on 12 February 2018. The resolution was included in the signed minutes and the minutes were circulated with the agenda for completeness

26/18 PETITIONS AND PUBLIC ADDRESS

(Agenda Item. 5)

The Leader of the Council had agreed the following requests to address the meeting: -

Item	Speaker
6. 2017/18 Financial Monitoring & Business Strategy Delivery Report	Councillor Helen Evans, Shadow Cabinet Member for Finance
8. Area Highway Operations in the City Council Authority Boundary – Agency Agreement	Councillor John Sanders, Shadow Cabinet Member for Environment
9. Proposals for the Creation of a Major Road Network - Consultation	Councillor John Sanders, Shadow Cabinet Member for Environment
10. Business Management & Monitoring report for Quarter 3	Councillor Liz Brighouse, Chairman for Performance Scrutiny Committee

27/18 2017/18 FINANCIAL MONITORING & BUSINESS STRATEGY DELIVERY REPORT - JANUARY 2018

(Agenda Item. 6)

The report is the last financial monitoring report for 2017/18 and focuses on the delivery of the 2017/18 budget based on projections at the end of January 2018. Parts 1 and 2 include projections for revenue, reserves and balances. Capital Programme monitoring is included at Part 3.

Councillor Helen Evans, Shadow Cabinet Member for Finance, highlighted the number of overspends related to external provision and market costs. She acknowledged the on-going work in Directorates but suggested that costs be controlled by bringing services back in house. Councillor Evans went on to highlight a number of issues including the impact of efforts to reduce numbers of Looked After Children (LACs) and that given significant levels of drug and alcohol problems she would wish to see the allocated public health budget fully spent. She acknowledged the reduction in LACs but commented that it was still a national issue and an area of concern given the overspend.

Councillor Harrod, Cabinet Member for Children and Family Services, responding to a question from Councillor Evans, undertook to respond to her directly on the causes of the variance in the local and national LACs figures. Councillor Hibbert-Biles, Cabinet Member for Public Health & Education highlighted the year on year reduction in the public health budget and that the underspend was to be used to fund clinics going forward.

Councillor Bartholomew, Cabinet Member for Finance, introduced the contents of the report and moved the recommendations. He referred to the Council's strong record of financial management and noted that the over spend in 2017/18 would be balanced by the use of contingency and general reserves. He thanked Lorna Baxter and the Finance Team for all their efforts.

During discussion Cabinet Members reinforced the thanks to the Finance Team and noted the good job done in difficult circumstances. Cabinet referred to the unpredictable nature of much of the Council's service provision where services had to be provided where there was need.

The Leader took the opportunity to pay tribute to the teams out delivering services during the recent bad weather.

RESOLVED: to:

- (a) note the report;
- (b) approve the virement requests set out in Annex 2a;
- (c) note the Virements set out in Annex 2b;
- (d) approve the bad debt write offs set out in paragraphs 48 and 49;
- (e) note the Treasury Management lending list at Annex 3;
- (f) approve the changes to the capital programme in Annex 6c;
- (g) approve the inclusion of £0.825m towards additional pupil places at King Alfred's School as set out in paragraph 60.

28/18 TRANSITION FUND FOR COMMUNITY INITIATIVES FOR OPEN ACCESS CHILDREN'S SERVICES - ROUND 6

(Agenda Item. 7)

In February 2016 the council agreed to set aside £1m for creating a 'one off' fund to provide pump priming to support the provision of open access children's services.

In September 2017 Cabinet agreed the proposed use of the underspend of £232,674 for further rounds of grant funding and a cross party group of councillors bringing proposals back to Cabinet for decision.

The working group had considered the applications under the sixth round of bids against the criteria outlined in the guidance notes with recommendations to Cabinet.

RESOLVED: to approve for funding the following bids:

- (a) Bampton Baby & Toddler Group
- (b) Dovecote Voluntary Parent Committee

29/18 AREA HIGHWAY OPERATIONS IN THE CITY COUNCIL AUTHORITY BOUNDARY - AGENCY AGREEMENT

(Agenda Item. 8)

Cabinet considered a report seeking approval to enter into an Agency Agreement with Oxford City Council to enable them to undertake, and be responsible for, the routine and reactive maintenance of and undertake minor schemes on all classified urban roads within the City boundary, including trees and public rights of way.

Councillor John Sanders, Shadow Cabinet Member for Environment, welcomed the proposal as sensible, simple and efficient. However he disagreed with the level of revenue funding for the Oxford City Council area when compared to the District Council areas. He argued that the level of funding be based on usage rather than the number of miles of roads in an area. Additional funding was needed together with a more favourable allocation of the funds in the Oxford City area.

Councillor Hudspeth, Leader of the County Council, replied that the current basis provided an equitable method of allocating funds. He pointed out that with the greater co-operation it would be possible for the City Council to put in additional funding. Cabinet Members supported the current allocation method for funds and welcomed the proposed agency agreement.

RESOLVED: to:

- (a) Approve in principle the Agency Agreement with Oxford City Council for highway maintenance on the classified road network in Oxford subject to the proposed review and monitoring as set out in the report; and
- (b) Delegate authority to the Director for Infrastructure Delivery and the Director for Law & Governance in consultation with the Cabinet Member for Environment to give final approval to the Agency Agreement.

30/18 PROPOSALS FOR THE CREATION OF A MAJOR ROAD NETWORK - CONSULTATION

(Agenda Item. 9)

At the end of 2017, the Department for Transport published consultation proposals for the Creation of a Major Road Network (MRN) for England.

The proposed MRN would complement the existing Strategic Road Network (SRN, which in Oxfordshire comprises the M40 and A34), with a similar approach to be taken to funding and programming upgrades/improvements to the major roads proposed to be included. Unlike the SRN, the management and control of the MRN would remain with the County Council.

The purpose of the report before Cabinet was to set out what is proposed, and identify what the main considerations and issues are for Oxfordshire. A proposed response to the consultation questions was included as an annex to the report.

Councillor John Sanders, Shadow Cabinet Member for Environment, supported the draft response but indicated that the MRN needed to be supported by additional funding from Government. Councillor Hudspeth, Leader of the County Council explained that funding was being delivered by a number of routes including the HIF funding and the Housing and Growth Deal.

Councillor Constance, Cabinet Member for Environment introduced the contents of the report and moved the recommendations. John Disley, Policy Strategy Manager, highlighted that the consultation did not include all the roads it should, including the A44 and that there was a need to be mindful of future development. This was reflected in the draft response. He noted that Cherwell District Council was also suggesting the inclusion of the A44. Members were advised that reference in the report to the A429 (paragraph 15) should be read as the A329. This was correct in the draft response.

During discussion Cabinet supported the response and in particular the inclusion of the additional roads including the A44. It was pointed out that with regard to paragraph 15 and the response to Question 2 traffic flows could change dramatically but the timing was vague. The Cabinet was advised that the consultation was largely based on the current network with a proposed five year cycle. Asked whether the B4009 could be included John Disley stated that although possible the B classification was a difficulty. However this could change in the future and he would want to see the opportunity to review what was included. Asked about timescales John Disley responded that although he expected fairly swift progress it had to be recognised that this was a consultation and government would need to reflect on the responses received. Cabinet highlighted the importance of air quality and in noting the role of congestion in adding to air pollution agreed that they would not wish to see investment to improve air quality not succeed because it did not meet headline investment criteria on congestion.

John Disley undertook to ensure that the particular points raised by Members would be drawn to the attention of the Department for Transport.

RESOLVED: to agree the proposed responses to the consultation questions, set out in annex 1 to this report.

31/18 BUSINESS MANAGEMENT & MONITORING REPORT FOR QUARTER 3 - 2017/18 - MARCH 2018

(Agenda Item. 10)

Cabinet had before them a report that provided details of performance for quarter three 2017-18 for the Cabinet to consider. The report is required so that the Cabinet can monitor the performance of the Council in key service areas and be assured that progress is being made to improve areas where performance is below the expected level.

Councillor Brighthouse, Chairman of Performance Scrutiny Committee highlighted a number of issues discussed by the Committee. They were seeking more assurance about confidence in the demand management relating to Looked After Children and would be considering this in depth at their next meeting. In July they would be receiving a report on highway issues. They noted that early health assessments had increased fourfold. On delayed discharges of care the Committee had asked that figures are sent to all members of the Scrutiny Committee. Councillor Brighthouse was concerned that the Quarter 4 information not be lost.

Councillor Brighthouse also referred to issues in relation to Carillion and in particular the lack of proper records kept by them in relation to schools. There was a lack of data leading to a massive problem for the Council in relation to its responsibility for basic need. The Committee had asked the Education Scrutiny Committee to pick up some of these issues in depth. Asked whether she had confidence about the plan going forward Councillor Brighthouse recognised the magnificent job done by Alexandra Bailey. However Cabinet was the place to highlight the concerns felt over the amount that the Council did not know as records were not kept.

Councillor Hibbert-Biles, Cabinet Member for Public Health and Education indicated that she shared Councillor Brighthouse's concern as she herself was aware of some buildings she would like to see tackled as a priority. She was pleased that the Committee had asked Education Scrutiny to look at school properties.

Councillor Heathcoat, Deputy Leader of the Council, introduced the contents of the report and moved the recommendations. Cabinet Members commented on the dashboard information.

RESOLVED: to note the performance reported.

32/18 FORWARD PLAN AND FUTURE BUSINESS

(Agenda Item. 11)

The Cabinet considered a list of items for the immediately forthcoming meetings of the Cabinet together with changes and additions set out in the schedule of addenda.

RESOLVED: to note the items currently identified for forthcoming meetings.

33/18 FORMER DEPUTY LEADER AND COUNTY COUNCILLOR RODNEY ROSE

Cabinet noted with great sadness the passing of former Councillor Rodney Rose and paid tribute to the work he had done for Cabinet over eight years; five of them as Deputy Leader of the Council.

..... in the Chair

Date of signing 2018

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CABINET – 17 APRIL 2018

ITEM 4 – QUESTIONS FROM COUNTY COUNCILLORS

Question received from the following Member:

1. Question from Councillor Howson to Councillor Constance

“Why was the Proposed Amendments to Parking Restrictions in Frenchay Road, Oxford that first appeared in the forward Plan in September 2016, withdrawn in March 2018 leaving residents to wait until after 2021 for any consultation on a possible CPZ (Controlled Parking Zone) before they can expect any relief from commuter and other parking in their street and also making access for emergency vehicles very difficult.”

Answer

“Following consultation it was clear that further work was needed on the Frenchay Road area parking restrictions and the item was removed from the forward plan to allow the scheme to be reviewed. The fact that you were not updated about this is an oversight for which officers and I apologise.

As you know the city and county councils are working together to agree a programme of Controlled Parking Zones in the city over the next few years. It will not be possible to implement every zone with the funding available so some prioritisation is necessary. Local members are being asked for their input into this process and this will be taken into account before the programme is finalised.

Completely new parking schemes included in the final programme are expected to be implemented during 2020/21. However, schemes for which design work and consultation have been previously completed could be implemented sooner than this.

Schemes not included in the final programme are not ruled out if additional funding can be found to pay for them. Again, if they are schemes where previous design work and consultation has already been completed then they could potentially be implemented well before 2021.”

Questions from Councillor Webber to Councillor Hudspeth

2. “How much money in total has been collected from maintained schools in 2017-18 from the Apprenticeship Levy and how much of this money has been spent on apprenticeships?”

Answer:

“SAP shows a total of £451,200.57 charged against schools for the Apprenticeship Levy during 2017-18 financial year. Once I have the details of the amount spent I will let Cllr Webber have these.”

3. What steps have been taken to discuss use of a Level 7 Senior Leader Master's Degree Apprenticeship with the Chartered Institute of Management or any other similar body?

Answer:

This is an interesting idea that I will raise with the Local Enterprise Partnership who work with businesses and young people across Oxfordshire to help meet our county's 'skills agenda' including through apprenticeships.

4. Question from Councillor Emily Smith to Councillor Hibbert Biles

What are the current reserves recorded for each maintained primary school in Oxfordshire?

Answer:

The Finance team are in the process of closing the annual accounts for Schools.

All figures provided here are PROVISIONAL.

Confirmed School Reserves will be circulated to schools after April 23rd and to Schools Forum at the 21st June meeting.

Summary Table

Open schools	Balance at 1 April 2017		Balance at 31 March 2018	
	No. of	Balance	No. of	Balance
	Schools	£000	Schools	£000
Primary Schools				
Schools in Surplus	155	-11,679	141	-9,971
Schools in Deficit	16	546	17	806
Secondary Schools				
Schools in Surplus	0	0	1	-183
Schools in Deficit	3	1,587	2	2,061
Special Schools				
Schools in Surplus	5	-1,048	7	-976
Schools in Deficit	4	161	2	295
Sub total Revenue	183	-10,433	170	-7,968
Schools Contingency & Schools Forum		-7,851		-7,143
Total	183	-18,284	170	-15,111

School Reserves is made up of individual school balances from the 170 schools. The overall change on these is a reduction of £3.2m, which is represented by approximately £0.8m being transferred to academy converters, £0.7m net reduction on the new schools' Growth Fund and £1.7m net movement on schools individual revenue balances.

Individual school balances are in the process of being finalised and will be shared with Councillor Smith once finalised.

5. Question from Councillor Pressel to Councillor Constance

“Walton Street is a busy road in my division, almost an arterial road. It is in a very poor state in its northern and southern sections. It contains many deep potholes and stretches which are failing.

Please can you make sure it is resurfaced as soon as possible?”

Answer:

“There are no plans to undertake comprehensive resurfacing works in the near future but preparatory work to design the right solution will take place in the coming year. In the meantime essential maintenance by our City Council colleagues will continue to be undertaken to ensure the highway remains safe for the public to use.

The same assessment process is used across all of Oxfordshire’s roads to ensure that funds are prioritised.”

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CABINET – 17 APRIL 2017

ITEM 5 – PETITIONS AND PUBLIC ADDRESS

Public Address

The Leader of the Council has agreed the following requests to address the meeting:-

Item	Speaker
<p>6. Education Scrutiny Working Group Report on School Exclusions</p>	<p>Councillor John Howson, Member of the Working Group on School Exclusions (5 mins)</p> <p>Councillor Gill Sanders, Chairman of the Working Group on School Exclusions (5 mins)</p> <p>Councillor Michael Waine, Chairman of the Education Scrutiny Committee</p>
<p>7. Thames Water – Draft Water Management Plan 2019</p>	<p>Councillor Richard Webber, speaking as Liberal Democrat Group Leader at the invitation of the Chairman (5 mins)</p> <p>Councillor John Sanders, Shadow Cabinet Member for Environment (5 mins)</p>
<p>8. Transition Fund for Community Initiatives for Open Access Children's Services – Round 7</p>	<p>Kathy Peto (East Oxford Primary School) (3 mins)</p> <p>Statement from Don Anderson on behalf of Cuttesloe Community Association (attached))</p> <p>Councillor Paul Buckley, local councillor for Wolvercote & Summertown (5 mins)</p> <p>Councillor Jamila Begum Azad, Shadow Cabinet Member for Children & Family Services (5 mins)</p>
<p>9. Councillor Priority Fund</p>	<p>Councillor Liz Brighthouse, Leader of the Opposition</p>

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Submission to Cabinet by Cutteslowe Community Association: April 17th 2018

The trustees of Cutteslowe Community Association would appreciate it if Cabinet would carry over the item relating to the underspend by Sunnymead Minnows, item 27 of the report on Transition Fund for Community Initiatives for Open Access Children's Services, to its next meeting.

The reasons for the request are twofold. First that the figure of £5985 presented to Cabinet is incorrect and that the actual carryover for the period to March 31 2018 is £2024, all of which is allocated to provide services in addition to those set out in the original founding document to Cutteslowe families in the current year, and, second, regrettably the Cabinet on April 17th directly coincides with the monthly trustee meeting of Cutteslowe Community Association which all those concerned with Sunnymead Minnows will be attending.

In the event that Cabinet agrees to this request for postponement representatives of CCA would be very pleased to attend the next Cabinet and clarify or expand on any points that members wish to make.

Don Anderson, Trustee/Treasurer

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